Tufts Medicine takes pride in providing the best care for every patient. Tufts Medicine offers financial assistance through its Financial Assistance Policy to patients unable to pay for emergency and medically necessary care. Tufts Medicine Financial Assistance is not intended to cover non-medically necessary care. It is also not intended to provide discounts on insurance co-payments, co-insurance, or deductibles.

Patients who have the means are expected to pay for services received at Tufts Medicine. However, eligibility for financial assistance is available to you. Patients are strongly encouraged to apply for any available government assistance programs, such as MassHealth, ConnectorCare, or Health Safety Net, before applying for the Tufts Medicine Financial Assistance Program. Failure to apply for a government assistance program that you potentially qualify for could result in a delay or denial of your application. If you need help applying for government assistance programs, one of our Tufts Medicine Financial Coordinators can help.

Your qualification for financial assistance programs is dependent upon your full and accurate completion of this Financial Assistance Application.

Instructions
Please fully complete the Financial Assistance Application and include copies of the following documents for all applicants. Failure to return all necessary documents within 30 days will cause the application to be denied. Please attach copies of any documents submitted as unfortunately they cannot be returned.

☐ Complete all applicable sections of the application and be sure to sign the affidavit statement on page 4

☐ Include a copy of your driver’s license, other photo identification or documents that verify your current residence. Anything submitted must include your name.

☐ Include a copy of your insurance card(s)

☐ Include some form of income verification:
  ☐ Include a copy of your most recent W-2(s)
  ☐ If there has been a recent change in your income, include documentation such as recent pay stubs (minimum 4), unemployment statements, bank/investment statements, and/or social security statements

☐ If the patient is deceased, please provide a copy of the death certificate and a letter stating the status of the estate

For questions, please contact the Tufts Medicine Financial Coordination Department at:

tuftsmedicalcenter.org/financialassistance
978-973-6700

or in person at the following Tufts Medicine locations:

• Tufts Medical Center
  Biewend Building, 1st Floor
  260 Tremont Street
  Boston, MA 02111

• Tufts Medical Center
  Proger Building, 1st Floor
  800 Washington Street
  Boston, MA 02111

• Tufts Medical Center
  Emergency Dept., 1st Floor
  800 Washington Street
  Boston, MA 02111

• Lowell General Hospital
  Dahod Building, Ground Floor
  295 Varnum Avenue
  Lowell, MA 01854

• Lowell General Hospital
  Saints Campus
  1 Hospital Drive, Ground Floor
  Lowell, MA 01852

• Melrose Wakefield Hospital
  585 Lebanon Street, Suite 101
  Melrose, MA 02176

• Melrose Wakefield Hospital
  Ground Floor near Urgent Care
  170 Governors Avenue
  Medford, MA 02155

Please send your completed application to:

Tufts Medical Center
Financial Coordination
800 Washington Street, Box 475
Boston, MA 02111
1 About the patient/applicant

Please complete this section about the patient and/or applicant.

Documentation required: Please include documentation that verifies residency: driver’s license, other photo identification or documents that prove your current residence. Anything submitted must include patient’s name.

Today’s Date

Patient Name

Patient Date of Birth

Patient Soc. Sec. No.

Patient Medical Rec. No.

Applicant Name

Applicant Phone

Applicant Address

About your household

List all household members, their date of birth and relationship to the applicant.

Household Member 1

Date of Birth

Relationship to Patient

Household Member 2

Date of Birth

Relationship to Patient

Household Member 3

Date of Birth

Relationship to Patient

Household Member 4

Date of Birth

Relationship to Patient

Household Member 5

Date of Birth

Relationship to Patient

☐ Yes ☐ No Are you a citizen of the United States?

☐ Yes ☐ No Are you a permanent resident, legally residing in the US?*?  
*if patient is a permanent resident, provide a copy of official documentation.

The applicant is either the patient or the person who is financially responsible for the patient.

DOB Format: MM/DD/YYYY
2 Insurance information
Please complete this section about the patient’s insurance.

Documentation required: If applicable, please include a copy of the patient’s insurance card(s), notifications from Medicaid, notification of non-covered services, documentation of network limitations. Anything submitted must include the patient’s name.

☐ Yes  ☐ No  Have you submitted a Medicaid application within last 6 months?

☐ Yes  ☐ No  Do you have a pending or approved Medicaid application?

☐ Yes  ☐ No  Has your Medicaid application been denied?

☐ Yes  ☐ No  Do you have medical insurance?

☐ Yes  ☐ No  Does your plan cover services at Tufts Medicine?

☐ Yes  ☐ No  Is a specific service not covered by your insurance company?
If yes, please describe
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Primary insurance information
Insurance Name
________________________________________________________________________________________
Insurance Address
________________________________________________________________________________________
Policy/ID #
________________________________________________________________________________________
Group#
________________________________________________________________________________________
Subscriber
________________________________________________________________________________________
Subscriber Date of Birth  □□/□□/□□□□
Relationship to Subscriber
________________________________________________________________________________________
Subscriber Employer
________________________________________________________________________________________
Effective Date  □□/□□/□□□□

Secondary insurance information
Insurance Name
________________________________________________________________________________________
Insurance Address
________________________________________________________________________________________
Policy/ID #
________________________________________________________________________________________
Group#
________________________________________________________________________________________
Subscriber
________________________________________________________________________________________
Subscriber Date of Birth  □□/□□/□□□□
Relationship to Subscriber
________________________________________________________________________________________
Subscriber Employer
________________________________________________________________________________________
Effective Date  □□/□□/□□□□
3 Monthly gross income and assets

Please complete this section about earned income and assets for patient and each household member listed in Section 1 who works. Please list gross income, which is income before taxes and deductions.

DOCUMENTATION REQUIRED: Please include documentation that verifies this income: pay stubs, income taxes, W2 statement, bank statements, brokerage statements, or other proof.

Household income

<table>
<thead>
<tr>
<th>Type of Income</th>
<th>Patient</th>
<th>Household Member 1</th>
<th>Household Member 2</th>
<th>Household Member 3</th>
<th>Household Member 4</th>
<th>(Facility Use Only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages/Salary/Tips</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unemployment Compensation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Social Security</td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Child Support + Alimony</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Self-Employment Income</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest/Dividend Income</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pension</td>
<td></td>
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<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>IRA/Stocks/Bonds</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rental Income</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trust Payments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Workers Compensation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Veteran Benefits</td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

Lack of income statement

If you have no income and are being financially supported by another person, please have them complete and sign the below statement.

Patient Name ____________________________

currently has no income. I am currently supporting them with food, shelter and any clothing needed. I also give them financial help in the amount of $__________ on average per month.

Support Giver’s Signature ____________________________

Date   ____/____/____

Household assets—checking and savings accounts

<table>
<thead>
<tr>
<th>Type of Account</th>
<th>Bank/Institute</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Type of account: checking or savings.

Section 3 can be left blank if the patient and his/her household members do not have any earned income or assets.
Other household countable assets

<table>
<thead>
<tr>
<th>TYPE OF ACCOUNT</th>
<th>BANK/INSTITUTE</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stocks/Bonds</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Certificate of Deposit</td>
<td></td>
<td></td>
</tr>
<tr>
<td>US Savings Bonds</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Health Savings Account (HSA)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Savings Certificate</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Christmas or Vacation Clubs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4 Medical hardship

This section may not be applicable to you. Please complete this section if you have significant medical bills. List healthcare expenses from Tufts Medicine and other providers. Documentation may be requested but is not required at this time.

<table>
<thead>
<tr>
<th>MEDICAL EXPENSES</th>
<th>TOTAL AMOUNT</th>
<th>HOW OFTEN DOES THE COST OCCUR?</th>
<th>(FACILITY USE ONLY)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Weekly</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Weekly</td>
<td>Monthly</td>
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<td>Weekly</td>
<td>Monthly</td>
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<td>Weekly</td>
<td>Monthly</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Weekly</td>
<td>Monthly</td>
</tr>
</tbody>
</table>

Affidavit — all applicants must sign

I swear (or affirm) that all the information indicated on this form is true, correct and complete to the best of my ability, knowledge and belief. I agree to report to Tufts Medicine, within one week, all changes in income, financial resources or other information indicated on this form which may affect my eligibility to receive financial assistance at Tufts Medicine. I understand that my credit and other financial information may be referenced to verify my statement and eligibility for the program. I understand that I have 30 days to submit accurate and necessary supporting documentation to be considered for a discount.

Fraudulent statements by the patient for the purpose of obtaining financial assistance will be forwarded to the Massachusetts Attorney General’s office. Patients who falsify the Program application will no longer be eligible for the Program and will be held responsible for all charges incurred while enrolled in the Program retroactively to the first day that charges were incurred under the Program.

Applicant’s Signature

Date ___/___/______